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1	CAPITAL PROGRAMME COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Sub Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	12 September 2018								
4	Review of Community Facilities in Garthdee - NOM Cllrs Yuill and Townson	Council 15/03/17 referred the terms of the motion to Communities, Housing and Infrastructure Committee. "Instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a review of community facilities in Garthdee including the feasibility of an addition of a new multi-use hall and associated facilities to Inchgarth Community Centre; and 2 In light of the Administration's commitment to build 2,000 houses by 2022, to instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a further report on the feasibility of the Council investing in Council housing on the site of the Kaimhill Outdoor Sports Centre".	Officers request that this motion be brought back as two separate reports. The first report will give progress on the feasibility study and options on an extension to the community centre which will come forward in the next cycle. The second report will address the use of the former outdoor centre for council houses. this will be addressed in the detailed proposals for 200 houses in due course.	Stephen Booth	Corporate Landlord/Early Intervention and Community Empowerment	Resources/Customer	Remit 1.1	D	This feasibility study is still in progress. It was initially delayed in being progressed whilst funding was identified. It is hoped to report this next cycle.
5	Joint Notice of Motion by Councillors Flynn and Nicoll - Land Adjacent to Gateway Business Park, Cove	Finance, Policy and Resources on 1/2/18 agreed to instruct officers to (1) suspend the proposed sale of land adjacent to the Gateway Business Park, Cove (OP53); (2) to engage with members of the local community regarding the land which they would require from OP53 in order to work towards their aim of providing a community-based sport facility in the area – as per the spirit of the Community Empowerment (Scotland) Act 2015; and (3) to report the outcome of these discussions, as well as any legal and financial implications, back in two cycles to the appropriate Committee in the new Committee Structure.	Recommended for removal	Stephen Booth	Corporate Landlord	Resources	Remit 1.1	R	This was reported to City Growth and Resources Committee on 19 June 18 as part of the following report: Blackhills of Cairnrobin RES/18/046.
6	Option for the old AECC	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring forward an all options business case to the Capital Programme Committee in September 2018 on the most appropriate option for the old AECC.	Recommended for removal	Neil Strachan	Corporate Landlord	Resources		R	This report will be submitted to City and Growth and Resources Committee on 18 September under its remit at 3.3. The report relates to the management of the property portfolio which is not a capital project, or requiring capital expenditure.

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7	Queens Square as Part of the Masterplan	Council on 6/3/18 agreed to instruct the Chief Officer – City Growth to bring forward an all options business case to the Capital Programme Committee in September 2018 on how best to proceed with Queens Square as part of the next phase of the masterplan.			City Growth	Place		D	The development study is in draft form and consultation is ongoing with other landowner and partners. This will be reported in the next cycle.
8	St Peter's School - Long Terms Education Provision	ECS Cttee 16th Nov ' 17 - to instruct the Head of Policy, Performance and Resources to undertake a feasibility study to identify improvements to Riverbank School and the associated costs, including the costs of bringing up to category A and to report to the Committee at its meeting in January 2018.		Andrew Jones	Corporate Landlord	Resources	Remit 1.1	D	“It is considered prudent to obtain further project approvals for the new replacement Riverbank school in advance of this committee considering the future possibilities around the Riverbank building. These are being sought during this committee cycle. As these issues will impact on the future options for the siting of St Peter’s school, it will be necessary to have these matters determined first. In meantime officers are investigating financing options in respect of St Peter’s which will allow the options appraisal to be brought forward to this Committee in the next cycle. “
9	Community Food Growing Spaces	Communities, Housing and Infrastructure 29/08/17 - The Committee instructed the interim Head of Planning and Sustainable Development to report back in one year’s time with a review of the recommended programme.	On the agenda	Gale Beattie	Strategic Place Planning	Place	1.2		

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10	City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.	Multiple committee report to be submitted to Capital Programme Committee, Strategic Commissioning Committee will and City Growth and Resources Committee. The report will (1) seek approval of the detailed design of the project and business case from the Capital Programme Committee; (2) seek approval of the preferred contractor from the Strategic Commissioning Committee; and (3) seek approval of the final costs to be met from within the budget approved by Council on 15 March 2017 from the City Growth and Resources Committee.	Andrew Win	City Growth	City Growth	Council Decision	D	Following a request from a bidder, we are required to extend the tender period to allow the bidders to finalise their responses. This means that the final costs and preferred contractor won't be known until mid-October. Therefore, a multiple committee report will be presented to CPC on 14 November, SCC on 20 November and CG&R on 27 November 2018.
11	Fleet Replacement Programme in 2018/19	The report provides members with an update on the progress of the Fleet Replacement Programme for 2016/2017 and 2017/2018 and seeks approval to continue with the programme in 2018/19. The report also provides updates on Capital Expenditure projects carried out by Fleet Services over the last Financial Year.	on the agenda	William Whyte	Operations and Protective Services	Operations	1.1		
12	Council House Building Programme	Council on 6/3/18 agreed to instruct the Director of Resources to report back to 19th June 2018 City Growth and Resources Committee with business cases for the delivery of 2,000 Council houses in conjunction with private developers, as appropriate, working within an affordable capital investment sum of £250 million and that each business case must demonstrate the long term affordability and sustainability of the Council's Housing Revenue Account.	On the agenda	Steve Whyte		Resources	Remit 1.1		

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13	Education New Build Programme 2018	Report to progress new build schools programme as identified in Capital Plan and are the subject of Section 75 Agreements.	will be circulated as a late report	Stephen Booth	Corporate Landlord	Resources	Remit 1.1		
14			14 November 2018						
15	HMO Overprovision Policy - Main Issues Report for Next Local Development Plan	Communities, Housing and Infrastructure Committee on 16/1/18 instructed the interim Head of Planning and Sustainable Development to include the topics of HMO Overprovision and Student Accommodation Overprovision within the Main Issues Report for the next Local Development Plan to facilitate mixed/balanced communities.			Strategic Place Planning	Place	2	D	The Main Issues Report for the LDP is linked to the Strategic Development Plan Proposed Plan, the consultation for which is due to close in December. To ensure the LDP takes account of any significant issues raised during this consultation and to ensure the public is not confused by multiple consultations, it is proposed to move the report to the January Committee.

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16	Main Issues Report - LDP - Affordable Housing Contributions to Dedicated Student Accommodation	Council on 5/3/18 agreed to note the issue raised (extension of the requirement to make affordable housing contributions to dedicated student accommodation) and agree that this be considered within the Main Issues Report of the next Local Development Plan which will be prepared within the next 12 months.			Strategic Place Planning	Place	2	D	The Main Issues Report for the LDP is linked to the Strategic Development Plan Proposed Plan, the consultation for which is due to close in December. To ensure the LDP takes account of any significant issues raised during this consultation and to ensure the public is not confused by multiple consultations, it is proposed to move the report to the January Committee.
17			23 January 2019						
18	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.			Corporate Landlord	Resources			
19			19 March 2019						
20	Heat Network Torry - Phase 1	Communities, Housing and Infrastructure 24/05/17, instructed the Head of Land and Property Assets to present a full business case to a future meeting.	Anticipated date of Report incorporating Full Business Case	Bill Watson	Capital	Resources	Remit 1.1		
21	South College Street - Corridor Improvement - Business Case	CH&I Committee 8/11/17 - The Committee agreed to instruct the interim Head of Planning and Sustainable Development to update the business case, detailed design and cost estimate of the currently approved scheme (Option 1) and report back these details within twelve months.	To be reported March 2019	Alan McKay	Strategic Place Planning	Place	Remit 1.1		
22			April 2019 ONWARDS						
23	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	May-19		Governance	Governance	GD 7.4		

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24			TBC						
25	Various Business Cases	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring an up to date business case and progress report to the Capital Programme Committee on the following: o the proposed Tillydrone new Primary School; o Torry Primary School Hub; o Milltimber Primary School; and o Berryden Corridor (all stages)	To be reported January 2019. A Service Update was provided in November 2017 on steps taken, and steps which are planned so as to meet the KPIs of this project.		Corporate Landlord	Resources			
26	Introduction of a Cycle Hire Scheme	Council on 6/3/18 agreed to note the success of similar projects in UK cities and instructs the Chief Officer – Strategic Place Planning to provide a business case to the Capital Programme Committee around the introduction of a cycle hire scheme which would have the potential to bring a real sea-change to transport in the city.			Strategic Place Planning	Place			
27	Schoolhill Public Realm Enhancement	The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees.		Gale Beattie	Place	Place			